

# Administrative Services of Kansas (ASK)

HIPAA Transaction Standard Companion Guide

Health Care Claim Payment/Advice (835)

Based on X12 Transaction Version 005010X221A1

May 25

#### **Disclosure Statement**

This document is provided "as is" without any express or implied warranty. Note that the copyright on the underlying ASC X12 Standards is held by DISA on behalf of ASC X12. 2010 © Companion Guide copyright by Administrative Services of Kansas (ASK) dba Blue Cross and Blue Shield of Kansas (BCBSKS). All rights reserved. This document may be copied.

#### Preface

This Companion Guide to the X12N Implementation Guides clarifies and specifies the data content when exchanging electronically with ASK. Transmissions based on this companion guide, used in tandem with the X12 Implementation Guides, are compliant with both X12 syntax and those guides. This Companion Guide is intended to convey information that is within the framework of the X12 Implementation Guides. The Companion Guide is not intended to convey information that in any way exceeds the requirements or usages of data expressed in the Implementation Guides.

### EDITOR'S NOTE:

This page is blank because major sections of a book should begin on a right-hand page.

# Table of Contents

1.	INTRODUCTION	7
	Scope	7
	Overview	7
	References	7
	Additional Information	7
2.	GETTING STARTED	8
	Working with ASK	8
	Trading Partner Registration	8
	Certification and Testing Overview	8
3.	TESTING WITH THE PAYER	8
	Testing Information	8
	Testing Guidelines for Batch Transactions	8
4.	CONNECTIVITY WITH PAYER/COMMUNICATIONS	9
	Process Flows	9
	Transmission Administrative Procedures	9
	Re-Transmission Administrative Procedures	9
	Communication protocol specifications	9
	Passwords	9
5.	CONTACT INFORMATION	9
	EDI Customer Service	9
	EDI Technical Assistance	0
	Provider Service Number	0
	https://www.bcbswny.com/content/wny/contact/providers.html	0
	Applicable websites/e-mail	0
6.	CONTROL SEGMENTS/ENVELOPES10	0
	ISA-IEA	0
	GS-GE1	1
7.	PAYER SPECIFIC BUSINESS RULES AND LIMITATIONS	1
8.	ACKNOWLEDGMENTS AND/OR REPORTS	1
	Report Inventory1	1
9.	TRADING PARTNER AGREEMENTS	2

	Trad	ling Partners	12
10.	TRANS	SACTION SPECIFIC INFORMATION	. 12
11.	APPEN	IDICES	. 13
	1.	Implementation Checklist	13
	2.	Business Scenarios	13
	3.	Transmission Examples	13
	4.	Frequently Asked Questions	14
	5.	Change Summary	14

# 1. INTRODUCTION

This document is published to provide information to trading partners to assist in implementation of the related transaction with Administrative Services of Kansas (ASK). This companion guide clarifies, supplements, and provides further definition for data content of the transaction in addition to or over and above the information included in the implementation guide.

## Scope

The transaction instruction component of this companion guide must be used in conjunction with an associated X12 implementation guide. The instructions in this companion guide are not intended to be stand-alone requirements. This companion guide conforms to all the requirements of an associated X12 implementation guide and is in conformance with X12's fair use and copyright statements.

## Overview

This companion guide is intended to supplement the 837 Health Care Claim Professional X12 Implementation Guide and any additional errata when exchanging electronically with ASK. Transmissions based on this companion guide when used in tandem with the X12 implementation guide are compliant with X12 syntax and those guides. This companion guide is intended to convey information that is within the framework of the X12 companion guide adopted for use under HIPAA. The companion guide is not intended to convey information that in any way exceeds the requirements or usages of data expressed in the implementation guide.

## References

- <u>ASK-EDI.com</u>
- X12 Implementation Guides: <u>Glass | X12</u> (subscription required)
- X12 External Code Lists: <u>External Code Lists | X12</u>
- ASK Manuals/User Docs: <u>Manuals/User Docs</u>
- ASK Getting Started: <u>Getting Started</u>
- Holiday Schedule
- Scheduled system maintenance is Sunday 4:00 am 10:00 am (Central Time)
  - Exceptions to this schedule will be communicated via <u>News | ASK-EDI</u> as well as an email to applicable mailing lists

## **Additional Information**

Assumptions regarding the reader

- ASK assumes the reader has access to the applicable X12 implementation guides and/or ERRATA
- ASK assumes the reader has obtained a trading partner number
- ASK assumes the reader has an agreement with the provider to transmit transactions on their behalf

#### Advantages/benefits of EDI

- Reduce Costs
- Increase Administrative Efficiency
- Improve Accuracy
- Increase Speed
- Enjoy Automation

# 2. GETTING STARTED

# Working with ASK

Visit Getting Started for information on working with ASK

## **Trading Partner Registration**

To register as a trading partner please complete a New Trading Partner Enrollment Form

## **Certification and Testing Overview**

Visit our resource center at Resource Center for information on testing with ASK

# **3. TESTING WITH THE PAYER**

## **Testing Information**

Resource Center

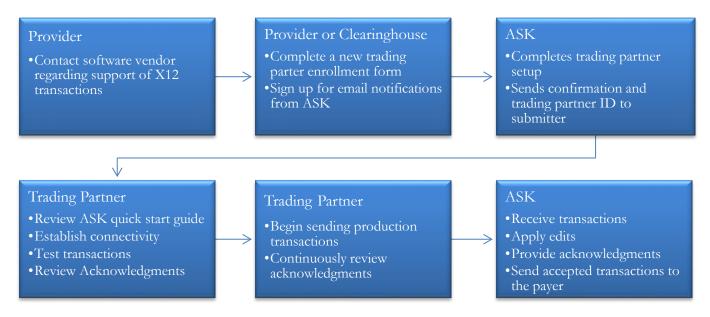
## **Testing Guidelines for Batch Transactions**

#### Helpful information for Vendors

- It is important that software vendors and providers review the <u>Companion Guides</u> before sending test files
- If you wish to test as a vendor, it will work best if you are able to test with an active NPI
- Implementation guides are maintained by X12 and can be obtained with a subscription at <u>Glass</u>
  <u>X12</u>

# 4. CONNECTIVITY WITH PAYER/COMMUNICATIONS

#### **Process Flows**



#### **Transmission Administrative Procedures**

Details on transmission procedures can be found in the Quick Start Guide provided to trading partners upon enrollment.

Batch SFTP – reference the Quick Start Guide
 If you have an SSH key available, please send with your first file

#### **Re-Transmission Administrative Procedures**

Follow transmission procedures as outlined above.

#### **Communication protocol specifications**

Communication protocols can be found in the Quick Start Guide.

#### **Passwords**

Password requirements can be found in the Quick Start Guide.

# 5. CONTACT INFORMATION

#### **EDI Customer Service**

Email: <u>askedi@ask-edi.com</u> Phone: 1-800-472-6481 option 1

# **EDI** Technical Assistance

Email: <u>askedi@ask-edi.com</u> Phone: 1-800-472-6481 option 1

## **Provider Service Number**

#### Blue Cross and Blue Shield of Kansas (BCBSKS)

https://www.bcbsks.com/providers

#### Blue Cross and Blue Shield of Kansas City (BCBSKC)

https://providers.bluekc.com/ContactUs/Index

### Highmark Blue Cross Blue Shield of Western New York

https://www.bcbswny.com/content/wny/contact/providers.html

## Applicable websites/e-mail

EDI Help Desk: <u>askedi@ask-edi.com</u> ASK website: <u>www.ask-edi.com</u>

# 6. CONTROL SEGMENTS/ENVELOPES

Control segments and envelopes must be created following the X12 implementation guide and applicable ERRATA. The tables below outline expected qualifiers.

# **ISA-IEA**

Page #	Reference	Name	Codes	Notes/Comments
C.3	ISA	Interchange Control Header		
C.4	ISA05	Interchange ID Qualifier	ZZ	
C.4	ISA06	ASK, Kansa ASK, ASK, ASK, Kansa ASK, of Wea of Nor 55204		ASK, KS = Blue Cross and Blue Shield of Kansas ASK, BX = Blue Exchange ASK, KC = Blue Cross and Blue Shield of Kansas City ASK, HN = Highmark Blue Cross Blue Shield of Western New York or Highmark Blue Shield of Northeastern New York 55204 = Highmark Western and Northeastern New York
C.5	ISA07	Interchange ID Qualifier	ZZ	
C.5	ISA08	Interchange Receiver ID	ASK	Trading partner number assigned by ASK
C.5	ISA13 Interchange Control Number Must be unique for each interchan		Must be unique for each interchange	

Page #	Reference	Name Code		Notes/Comments
C.7	GS	Functional Group Header		
C.7	GS02	Application Sender's Code		BCBSKS = Blue Cross and Blue Shield of KansasBCBSKC = Blue Cross and Blue Shield of Kansas CityHNNY = Highmark Blue Cross Blue Shield of Western New York or Highmark Blue Shield of 
C.7	GS03	Application Receiver's Code      Trading partner number assigned by		Trading partner number assigned by ASK

# 7. PAYER SPECIFIC BUSINESS RULES AND LIMITATIONS

- 1. ASK accepts Basic and Extended Code Sets
- 2. Transmissions submitted without a valid Trading Partner number will be rejected
- 3. Data that is not valid based on the implementation guide will cause files to be rejected
- 4. ASK will attempt to provide 60 days' advance notice regarding edit changes or additions, notice will be posted to <u>News | ASK-EDI</u>
- 5. BCBSKS: Files are delivered on Tuesday
- 6. **BCBSKS**: Separate 835 transactions will be generated for each claim type (institutional, professional, dental), even if the same billing NPI number is used for adjudication
- 7. **BCBSKS**: System limitations may require multiple 835 transactions be generated for an NPI within a single claim type

# 8. ACKNOWLEDGMENTS AND/OR REPORTS

ASK will return the 999, 277CA, and TA1 as appropriate in response to 837 transactions. Trading partners are responsible for reviewing acknowledgments. Reference: <u>Acknowledgments Manual</u>

# **Report Inventory**

Report	Purpose
999 – Implementation	Used to report syntactical errors based on the implementation guide or to
Acknowledgment	report a functional group that complies with the implementation guide.

Report	File Naming Format
999	999_input filename_internal file ID.input file extension (if present)_date-time
333	example: 999_bstrans_123456789.dat_20170131-090725018

# 9. TRADING PARTNER AGREEMENTS

# **Trading Partners**

A Trading Partner is defined as any ASK (provider, billing service, software vendor, employer group, financial institution, etc.) that transmits to, or receives electronic data from ASK.

EDI Trading Partner Agreements accompany the standard implementation guide to ensure the integrity of the electronic transaction process. The Trading Partner Agreement is related to the electronic exchange of information, whether the agreement is an entity or a part of a larger agreement, between each party to the agreement. To register visit - <u>ASK Enrollment Form</u>

# **10. TRANSACTION SPECIFIC INFORMATION**

This table contains one or more rows for each segment needing supplemental instruction.

Legend
Shaded rows represent segments in the X12 implementation guide
Non-shaded rows represent 'data elements' in the X12 implementation guide

Page #	Loop ID	Reference	Name	Codes	Notes/Comments	
77		TRN	Reassociation Trace Number		<b>BCBSKC (47171):</b> If you receive an EFT, the TRN01, TRN02 and TRN03 value will match and comply with the actual NACHA ACH CCD+ Addenda received by the provider's financial institutional (RDFI)	
77		TRN02	Check or EFT Trace Number		<b>BCBSKC (47171):</b> If you receive a paper check from BCBSKC, the TRN02 value will be the actual check number	
92	1000A	REF	Additional Payer Identification			
92	1000A	REF01	Reference Identification Qualifier	2U	Payer Identification Number	
93	1000A	REF02	Additional Payer Identifier		<b>Kansas Blue Cross</b> = 00150 <b>Kansas Blue Shield</b> = 00650 <b>BCBSKC</b> = 47171	
92	1000A	REF01	Reference Identification Qualifier	NF	NAIC Code Second occurrence for BCBSKS	
93	1000A	REF02	Additional Payer Identifier		Kansas Blue Shield = 47163 PBS	

					Kansas Blue Cross = 47163 PBC Kansas FEP Shield = 47163 PFS
					Kansas FEP Cross = 47163 PFC
102	1000B	N1	Payee Identification		
103	1000B N103		Identification Code Qualifier	XX	NPI
107	1000B	REF	Payee Additional Identification		
107	1000B	REF01	Reference Identification Qualifier	ТJ	Federal Taxpayer's Identification Number
146	2100	NM1	Service Provider Name		
148	2100	NM108	Identification Code Qualifier	XX	NPI

# 11. APPENDICES

# 1. Implementation Checklist

- Contact your software vendor regarding the support of these X12 transactions
- Batch Transaction Enrollment visit <u>ASK Enrollment Form</u>
- Sign up for email notifications: <u>Email List/Sign Up</u>
- Test transactions (optional)
- Review the acknowledgments returned as referenced in the Acknowledgments Manual

## 2. Business Scenarios

Please contact ASK to discuss your specific EDI related business needs, should they not be covered in this guide.

#### File Name Formats

835 Remittance Advice	Filename Begins
BCBSKS 47163	KS835V5*
BCBSKS 47163 Medicare Crossover 835 (via Blue Exchange)	KSBX835V5*
BCBSKC 47171	KC835V5*
Highmark Blue Cross Blue Shield of Western New York	HN835V5*
Highmark Blue Shield of Northeastern New York	1110000

## 3. Transmission Examples

Please contact ASK for any question regarding transmission examples.

# 4. Frequently Asked Questions

Is testing required?

No

# 5. Change Summary

Section	Description of Change	Date
		Updated
All	Companion Document moved to CORE	01/01/16
1	Updated link	01/01/17
2	Updated link	01/01/17
3	Updated link	01/01/17
4	Removed link and provided URL	01/01/17
4	Removed Web Portal URL	01/01/17
4	Added Batch Password Requirements	01/01/17
5	Updated contact information	01/01/17
7	Updated link and removed TRN from Report Inventory	01/01/17
10	Removed the word transaction and replaced with interchange	01/01/17
Appendix	Added 3. File naming formats	01/01/17
4	Added - Passwords may not contain repeating characters.	03/10/17
2	Updated URL to Resource Center	12/27/17
3	Updated URL to Resource Center	12/27/17
5	Updated BCBS KC Contact Us URL	12/27/17
All	Updated URLs	03/01/19
Appendix	Added BCBSKS Medicare Advantage file naming format	02/06/20
10	Added ASK, KS = BCBSKS Medicare Advantage	02/06/20
10	Added 1000A REF value of BCBSKS for Medicare Advantage	02/06/20
1	Removed www.wpc-edi.com URL link and replaced with	12/21/2020
	https://x12.org/codes	
5	Updated the BCBSWNY, BSNENY, and HealthNow New York	12/30/2020
	contact links	
10	Updated the 'Additional Payer Identifier'	08/27/2021
Appendix	Updated File Naming Format to include only the BEGINS WITH of	08/27/2021
	the file name	
10	Additional Payer Identifier	09/07/2021
All	Updated all occurrences of Healthnow New York to Highmark Blue	10/08/2021
	Cross Blue Shield of Western New York and Highmark Blue Shield of	
	Northeastern New York.	
10	ISA06 Interchange Sender ID – added 55204	01/26/2022
All	New Template	12/28/2023

6 – Control	Removed BCBSKS Medicare Advantage from ISA06	05/20/2025
Segments/Envelops		
7 – Payer Specific	Removed #8 regarding timing of BCBSKS Medicare Advantage remits	05/20/2025
Business Rules and		
Limitations		
10 – Transaction	Removed MA from 1000A REF02	05/20/2025
Specific Information		
11.2 – Appendices,	Removed BCBSKS MA from file name formats	05/20/2025
Business Scenarios		